

CENTRAL INSTITUTE FOR COTTON RESEARCH

POST BAG NO 2, SHANKAR NAGAR POST OFFICE NAGPUR - 440 010

Tel. Phone: 07103-275536, Fax: 07103-275529, EPBAX: 07103 – 275637 / 38 / 39

{Location: Near Indian Oil Depot, Panjari, Wardha Road, Nagpur – 441 108}

F. No.(39)St/Central Bio./KVK/2011-12

Date: 12.10.2011

Sub: Quotation for the Purchase of **Laptop & Printer** – reg.

Sir,

Sealed quotations are invited by the Director, Central Institute for Cotton Research for the purchase of following **Laptop & Printer** on the terms and conditions prescribed below:

SN	Specification	Rate (In Rs.)	Qty.	Amount (In Rs.)
1.	Laptop : Hard Disk Capacity - 320 GB RAM - 3 GB Screen Size - 15.6 inch Processor - Ci3 DVD facility External Hard Disk Capacity – 1 TB (Tetrabyte)	@ Rs.	ONE	Rs.
2.	Printer: <ul style="list-style-type: none">Resolution 1200 x 1200 dpi – Black4800 optimized dpi – colourThermal InkjetSpeed - Upto 0.85 ppm (Black) - Upto 0.75 ppm (Colour)	@ Rs.	ONE	Rs.

Terms & Conditions:

1. The price should be inclusive of all taxes / VAT etc.
2. Sealed quotation along with the literature and pamphlets should reach this office on or before **04.11.2011**.
3. As the equipment/Instrument is urgently needed for our research work, the firms who will be able to make immediate supply F.O.R., Central Institute for Cotton Research, Panjari Farm, Wardha Road, Near Khapri, Nagpur.

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4. Envelops may please be super-scribed with the word **“Quotation for Laptop & Printer”**.
5. Instruments indigenous or imported will be purchased from only those parties, who can ensure and undertake to provide the satisfactory after-sales-service within the country. The supplier should also ensure to offer a complete detailed package on back up support, prompt commissioning, after- sales-service including workshop backup, timely supply of spares, timely repair of equipments, proper training to Scientists/ Technicians on use.
6. Guarantee/Warranty period offered and after sales service available should be clearly mentioned.
7. The make, quality, and specifications may be stated in detail/must be as per details given by this office. In case supply is not made within a fixed period the office reserves the right to cancel the supply order.
8. The payment will be made only after completing delivery according to the specifications, quality, and quantity given in the quotation/purchase order.
9. Other terms and conditions of supply if any may also be stated.
10. The Director, CICR, reserves the right to accept or reject one or all quotations/without assigning any reason thereof.
11. The quotations, without the above desired information/received after the due date are liable to be rejected.

Administrative Officer