



**ADVERTISEMENT NO.1/2009 dated 17.12.2009**

Applications in the prescribed format are invited for filling up the following posts at this Institute & its Regional Stations, Coimbatore (Tamil Nadu) & Sirsa (Haryana) under the administrative control of Indian Council of Agricultural Research:

Sr. No. of the post	Name of Post , No. of post , Reservation, PB + GP, Place of posting	Qualifications
1	<b>Assistant Director (Official Language) - One Post</b> (Unreserved), PB 15600-39100 + GP 5400, CICR, Nagpur	See below *
	<p><b>*Essential Qualification:-</b> Master's degree of a recognised University or equivalent in Hindi with English as a subject at the Degree level. OR Master's degree of a recognised University or equivalent in English with Hindi as a subject at the Degree level. OR Master's degree of a recognised University or equivalent in any subject with Hindi and English as a subject at the Degree level. OR Master's degree of a recognised University or equivalent in any subject with Hindi medium and English as a subject at the Degree level. OR Master's degree of a recognised University or equivalent in any subject with English medium and Hindi as a subject at the Degree level. Five years experience of terminological work in Hindi and/or Translation work from English to Hindi or <i>vice-versa</i> preferably of technical or scientific literature. OR Five years experience of teaching, research, writing or journalism in Hindi.</p> <p><b>Desirable Qualification:-</b> Knowledge of Sanskrit and/or modern Indian Languages.</p> <p><b>Administrative experience:-</b> Experience of organizing Hindi classes or workshops for noting and drafting. <i>Note:</i> Preference will be given to those candidates having Good Typing Speed and knowledge of Hindi software in Computer. Shortlisted eligible candidates may be required to appear in written examination consisting of following papers:- 1) Translation, 2) Knowledge of official Language Rules &amp; policies, 3) General knowledge in which question relating to Hindi Literature etc. will be asked.</p>	
2	<b>Programme Assistant (Lab. Technician) T-4- One Post</b> (UR) (Field / Farm Group) PB 9300-34800 + GP 4200, KVK, CICR, Nagpur,	E.Q.: B. Sc (Agriculture) D.Q.: Post Graduation in Agriculture (Agronomy / Soil Science / Agriculture Chemistry) with minimum three years experience in the above discipline in a reputed organization
3	<b>Programme Assistant (Computer) T-4- One Post</b> (UR), (Lab.Tech Group) PB 9300-34800 + GP 4200, KVK, CICR, Nagpur.	E.Q.: B.Sc. (Computer Application) / Bachelor in Computer Application / Post Graduate Diploma in Computer Application. D.Q.: i) MCA, ii) two years experience in handling agri-based data on computer.

4	<b>Technical Assistant T-3 – One Post</b> (OBC) (F/F Group) PB 5200-20200 + GP 2800, CICR, Regional Station, Coimbatore.	E.Q.: B. Sc. (Agri.) D.Q.: i) M. Sc (Agri.) Plant Breeding / Genetics. ii) Diploma in Computer Application OR certificate course in computer application from a recognized institution with duration of minimum six months. iii) Preference will be given for the candidates with one year experience in Farm supervision / Seed Production/ Field experimentation
5	<b>Technical Assistant T-3 – One Post</b> (OBC) (F/F Group) PB 5200-20200 + GP 2800, CICR Regional Station, Coimbatore.	E.Q.: B. Sc. (Agri.) D.Q.: i) M. Sc (Agri.) Agri. Microbiology / Agri. Biochemistry / Agri. Biotechnology ii) Preference will be given for the candidates with one year experience in Farm supervision / Seed Production/ Field experimentation
6	<b>Technical Assistant T-3 – One Post</b> (SC) (F/F Group) PB 5200-20200 + GP 2800, CICR Regional Station, Coimbatore.	E.Q.: B. Sc. (Agri.) D.Q.: i) M. Sc (Agri.) Agri. Entomology / Plant Pathology ii) Preference will be given for the candidates with one year experience in Farm supervision / Seed Production/ Field experimentation
7	<b>Technical Assistant T-3 – One Post</b> (UR) (F/F Group) PB 5200-20200 + GP 2800, CICR Regional Station, Coimbatore.	E.Q.: B. Sc. (Agri.) D.Q.: i) M.Sc (Agri.) Agri. Soil Sci. / Agri. Physics ii) Preference will be given for the candidates with one year experience in Farm supervision/Seed Production/ Field experimentation
8	<b>Technical Assistant T-3 –One Post</b> (OBC) (F/F Group) PB 5200-20200 + GP 2800, CICR, Nagpur.	E.Q.: B. Sc. (Agri.) / B.E. (Agri.) / B.Tech. (Agri.) D.Q.: i) M.Tech. (Agri. Engineering) / M.Sc. Agri. Statistics / Agri. Economics / Agronomy. ii) Preference will be given for the candidate with one year experience in Farm supervision / Seed Production/ Field experimentation.
9	<b>Technician T-1- One Post</b> (ST) (F/F Group) PB 5200-20200 + GP 2000, CICR Regional Station, Coimbatore.	E.Q.: Matriculate with at least one year certificate from recognized institution in the field of Agriculture. D.Q.: Diploma / Degree in Agriculture.
10	<b>Technician T-1- One Post</b> (SC) (F/F Group) PB 5200-20200 + GP 2000, CICR Regional Station, Sirsa.	E.Q.: Matriculate with at least one year certificate from recognized institution in the field of Agriculture. D.Q.: Diploma / Degree in Agriculture.
11	<b>Driver (T-1)- One Post</b> (OBC) (Workshop Group) PB 5200-20200 + GP 2000, KVK CICR, Nagpur.	E.Q.: i) Matriculate with driving licence for both heavy and light vehicle ii) At least five years experience of driving a car or jeep or a mini bus. iii) The candidate will have to pass the practical skill test to be taken by an appropriate Committee of the Institute. D.Q.: One year trade certificate in Mechanical Motor Vehicle (MMV) from ITI or Experience of driving in a recognized Institute or Experience of motor mechanic work.

12	<b>Lower Division Clerk Hindi Typist- One Post (UR),</b> PB 5200-20200+ GP 1900, CICR, Nagpur.	E.Q.: i) Matriculation or its equivalent ii) Proficiency in typewriting at a minimum speed of 30 w.p.m in English or 25 w.p.m in Hindi. The candidate should enclose a copy of certificate of typewriting exam in English or Hindi issued by Govt. Board. Proof of working knowledge of Computer is also be enclosed.
13	<b>Lower Division Clerk One Post (UR),</b> PB 5200-20200+ GP 1900, CICR, Nagpur.	E.Q.: i) Matriculation or its equivalent ii) Proficiency in typewriting at a minimum speed of 30 w.p.m in English or 25 w.p.m in Hindi. The candidate should enclose a copy of certificate of typewriting exam in English or Hindi issued by Govt. Board. Proof of working knowledge of Computer is also be enclosed.
14	<b>Lower Division Clerk Two Post (One OBC &amp; One UR),</b> PB 5200-20200+ GP 1900, CICR Regional Station, Coimbatore.	E.Q.: i) Matriculation or its equivalent ii) Proficiency in typewriting at a minimum speed of 30 w.p.m in English or 25 w.p.m in Hindi. The candidate should enclose a copy of certificate of typewriting exam in English or Hindi issued by Govt. Board. Proof of working knowledge of Computer is also be enclosed.

**AGE LIMIT:** for **Assistant Director (Official Language Sr. No. 1)** Not exceeding 35 years  
for all **Technical posts** (Sr.No. 2 to 11) 18-30 years  
and for all **LDC posts** (Sr.No. 12 to 14) 18-27 years.

**Working knowledge of Computer is essential for all the above posts except Driver.**

### **General instructions for candidates**

1. Last date of receipt of application by post and by hand at Nagpur office is on **15:02:2010 - 4.00 pm.**
2. The prescribed qualifications are minimum and enhanced qualifications do not entitle candidates to be called for written test / interview. Where the number of applications received in response to the advertisement is large and it will not be convenient or possible for the Institute to call for test / interview all those candidates. Also mere fulfilling of the essential qualification does not entitle the candidates to be called for written Test, Director, CICR, Nagpur reserves the right to short-list the candidates for test / interview, depending on the number of applications received. After screening the applications the candidates will be called for written test and successful candidates in the written tests will only be called for interview.
3. The post is non-government under the Indian Council of Agriculture Research which will be governed by New Pension Scheme introduced by Government of India w.e.f. 01.01.2004 mutatis mutandis and as amended, clarified or modified from time to time.
4. The posts are temporary but likely to continue. The appointee will be made permanent subject to satisfactory performance during the probationary period.

5. Application in white paper (in A-4 size) should be submitted in the proforma appended below strictly typed / hand written along with attested copies of educational qualifications certificates, age proof, Caste Proof and necessary other required documents.
6. Separate application should be submitted for **each post / place with fee**, if a candidate wishes to apply for more than one post / one place. Candidates are advised to apply for one post only in one application form. In case they apply for more than one post in one application form, their application form will be rejected.
7. Crucial date for determining the age limit of candidates will be the closing date of receipt of application.
8. Upper age limit relaxable upto five years for SC / ST candidates and three years for OBC candidates. Age relaxation is also applicable to Ex-servicemen, Physically handicapped as per Government of India rules. There will be no upper age limit for the ICAR permanent employees. However, for the post of AD(OL) the maximum age limit ICAR employees is 40 years. Validity certificate must be enclosed for SC / ST / OBC candidates. **3% posts are reserved for Physically Handicapped Persons.**
9. No TA will be paid to the candidates called for interview / test. However, unemployed SC/ST candidates called for interview / test will be paid traveling expenses (by shortest route) to the extent permissible under the rules (on production of proof).
10. Persons already in employment should route their applications through proper channel.
11. Application form must accompany with a bank draft of **Rs.200/-** (Rupees Two hundred only) (SC/ST candidates are exempted) drawn in favour of “**Director, CICR, Nagpur**” towards application fee. **No** other means of payment i.e. IPO, Money Order, cash will be accepted / Fee should be remitted separately for each application otherwise the application will be rejected.
12. Candidates in their own interest are advised to submit their applications well in time and before the last date to avoid possible delay in postal transit. Institute will not be responsible for any postal delay. Applications received after expiry of the last date will not be considered and entertained and no correspondence in this regard will be made.
13. At present, the place of posting is as indicated in the advertisement. However, the appointee is liable to be transferred anywhere in India under CICR / ICAR.
14. No correspondence will be entertained from the candidates for selection / test / interview / appointment. Canvassing in any form will be treated as disqualification.
15. Candidates are advised to send attested copies of Caste certificate, mark-sheets and other educational certificates etc. along with their application in the prescribed format. A recent passport size photo of the candidate must be pasted in the prescribed application format.
16. Application may be sent to the “**Director, CICR, P.B. No. 2, Shankar Nagar Post, Nagpur – 440 010**”. The envelope may be superscribed as “Application for the post of -----, Place -----, Category---- and Sr. No. of the post -----”.

17. The written test / interview for the above posts will be held at Nagpur / Coimbatore / Sirsa as the case may be.
18. Incomplete applications, without proper supporting documents, fees, application without signature etc. will be rejected.
19. Director, CICR, Nagpur reserves the right either to fill up all the posts or any of them without assigning any reasons thereof. Also reserves the right to decrease / increase the number of post subject to vacancy - transfer / retirement etc.

**Sd/-**

**DIRECTOR  
CICR, Nagpur**

**Location of the Institute:**

Panjari, Near LPG Bottling Plant, Wardha Road, Nagpur 441 108

**FORMAT OF THE APPLICATION**

**CENTRAL INSTITUTE FOR COTTON RESEARCH, NAGPUR (ICAR)**

Application for the post of \_\_\_\_\_ Sr.No. of post \_\_\_\_\_ Place \_\_\_\_\_  
(Only one application for one post/place will be considered)

Affix recent passport  
size photo duly  
attested by Gazetted  
Officer

1. Name in full (in block letters) (Miss/Mrs./Mr) : \_\_\_\_\_
2. Father's / Husband's Name : \_\_\_\_\_
3. Sex (Male/Female): \_\_\_\_\_ 4. Nationality : \_\_\_\_\_
5. Date of Birth & Place/ Age as on closing date: \_\_\_\_\_

<p>6. Present Postal Address</p> ..... ..... .....	<p>7. Permanent Address</p> ..... ..... .....
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8. Whether belong to SC/ST/OBC/PH/Ex-Servicemen. If yes, please enclose certificate : \_\_\_\_\_
9. Name of Emp. Exchange, Regn. No & Valid upto : \_\_\_\_\_

10. Educational Qualifications (in chronological order) :

Sr.No.	Name of Examination passed	University / Board	Year of passing	Grade/Divn. & % of marks in aggregate	Subject passed
	10 <sup>th</sup> .....				
	12 <sup>th</sup> .....				
	(UG) .....				
	(PG) .....				

11. Details of Experience (particulars of all previous and present employment)

Name of Employer (indicate Private / autonomous / Govt.)	Designation / post held	Scale of Pay	Period		Nature of duties performed
			From	To	

12. Any other information of the candidate : \_\_\_\_\_  
may like to add

13. DD No. & Date	Name of Issuing Bank	Amount Rs.

14. **DECLARATION:** I do hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after selection / interview, my candidature is liable to be rejected. I shall be bound by the decision of the Director, CICR, Nagpur.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of the Candidate**