

CENTRAL INSTITUTE FOR COTTON RESEARCH
REGIONAL STATION, COIMBATORE-641 003

F.No.ST-III/1-4/09-10

Dated: 05-10-2009

Sealed tenders are invited from reputed and registered agencies to provide temporary labour work force to our office, farm and laboratory on contract basis. The tender forms can be had from our office on payment of Rs.100/- by cash. The last date of submission of completed tender form is 15-10-2009 (16.00 hrs) for more details please see our website www.cicr.org.in

Project Coordinator & Head.

**Tender Document for Labour Work on Contractual basis at
Central Institute for Cotton Research, Regional Station, Coimbatore-641 003**

PART-A

The Central Institute for Cotton Research, Regional Station, Coimbatore under Central Institute for Cotton Research, NAGPUR (I.C.A.R) is the Lead Institute for research on Cotton. It is located on Marudhamalai Road adjacent to Tamil Nadu Agricultural University. The Institute has two farms, one on the Marudhamalai Road and another on the nearby Veerakeralam Village.

Tenders are invited from the Registered Contractors for providing Contractual labour for Field work/Lab Work / Office work and related Services.

The field services include the following operations mainly.

1. Manual preparation of Land for sowing.
2. Periodic removal of weeds from the fields.
3. Periodic cleaning of bunds and surrounding areas in the fields.
4. Selfing and Crossing operations in Cotton
5. Spraying operations.
6. Harvesting of single plant produce in cotton.
7. Harvesting of bulk produce in Cotton, Sorghum, Maize, etc.
8. Seed cleaning
9. Other related operations.

The Laboratory Work include the following services.(Science Graduate/Post Graduate preferably with computer degree/diploma)

1. Preparation of culture/ media etc.
2. Making of Field observation records.
3. To help the Scientist in their research work
4. Collection of plants.

The Office Work include the following (Graduate with computer Degree/ Diploma)

1. Computer related work.
2. Preparation of bills.
3. Making entries in registers

The rate may be **quoted per person per day** for all the above work

1. Basic rate (Rs.)
2. Service Charges (in %)
3. Central Service Tax (in % applicable currently)
4. Name & Full Address of the Firm
5. Telephone number
6. Registration number of the Firm
7. Authority issuing the Registration
8. Validity Period.

PART-B

If the tender is accepted, the firm should enter into an Agreement with CICR, Regional Station, Coimbatore with the following Terms and Conditions.

TERMS AND CONDITIONS FOR THE LABOUR WORK/LAB WORK/OFFICE WORK ON CONTRACT BASIS.

1. The Contractor should follow all the relevant regulations under Contract Labour Act and any other State Govt. prescribed Act relevant during period of contract.
2. This office will provide the necessary infrastructure as well as consumables materials for performing the job.
3. The work has to be done only during the working hours of the Farm (6.30 am to 5.00 pm and office 9.00 am to 5.00 pm) on all working days.
4. The contractor should ensure that none of his worker is engaged more than 100 days in 6 months at CICR, Coimbatore.
5. The work has to be done within the stipulated time frame and to the satisfaction of the concerned Scientist/officer in charge.
6. CICR/ICAR will not have any liability for the regular employment of the workers provided by the contractor at any point of time under any circumstances.
7. No payment will be made if the work is left incomplete and unsatisfactory.
8. No part payment or advance payment will be made.
9. 2.2% of the bill amount and service charges will be deducted as Income Tax at source.
10. The bill is to be made according to the completion of work at the rate as mentioned.
11. The payment will be made only after the completion of specific job and after certification of the concerned officers, within 30 days from the receipt of the bills.
12. It shall be responsibility of the contractor to provide replacements of any personnel falling sick, proceeding on leave, absent etc.
13. The Supervisors of the contractor will visit Central Institute for Cotton Research Regional Station, Coimbatore, to supervise the performances of the personnel working under them from time to time.

14. The Contractor reserves the right to change or replace any personnel as and when required by them duly intimating this office. The Contractor also undertake the responsibility to change personnel in the event of complaint received against the individual from this office.
15. The labourers shall at all times remain employees of the Contractor without laying any claim whatsoever for absorption/appointment etc. by this office. Even if the contractor dissolves its organization, or dismisses or discharges the personnel, there shall be no liability on the part of this office for absorption etc.
16. All payments of salaries, advances, bonus, leave, EPF/CPF, ESI, all other liabilities imposed by the Contract Labour (P & A) Act, wherever applicable, shall be the sole liability of the Contractor.
17. The Contractor has to produce the remittance challan of EPF/CPF and ESI to the office every month to ensure that the contribution of EPF/CPF and ESI in respect of the personnel engaged by the contractor for CICR Regional Station, Coimbatore is remitted regularly.
18. If there is any accident or any loss of life while on duty due to labourer's own negligence, no claim for any compensation will be made from the institute. This office shall not be responsible for any loss / damage suffered by labourer under any circumstances and it shall be the sole responsibility of the contractor for settling such claims if any.
- 19. Duration of Contract:** The period of contract with the Contractor shall be for a period of one year from the date of deployment. The contract can be terminated by giving one month notice on either side. The penalty to default will be payment of one month contract amount to be paid to the other party by the defaulting party.
20. Any dispute arising out of the Agreement of that which may arise in future will be solved by taking recourse to mutual settlement or arbitration in first instance failing which the dispute will be subject to judiciary of Coimbatore jurisdiction.

**Project Coordinator (Cotton Improvement) & Head
CICR Regional Station, Coimbatore-641 003**

I agree with the above terms and conditions.

(**Signature with seal of the Contractor**)

The sealed quotation complete in all respects addressed to the “ The Project Coordinator & Head, CICR Regional Station, Coimbatore- 641 003” should reach the office on or before **15-10-2009 (16.00 hrs)**. The Project Coordinator & Head, CICR Regional Station, Coimbatore-641 003 further reserves the right to reject any tender without assigning any reason thereof.